

## Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off\*

<b>Organisation Name</b>	Independent Police Conduct Authority
<b>Chief Executive**</b>	Judge Colin Doherty
<b>Disclosure period start***</b>	1 July 2018
<b>Disclosure period end***</b>	30 June 2019
<b>Agency totals check</b>	Data and totals checked on all sheets
<b>Chief Executive approval****</b>	This disclosure has been approved by the Chief Executive
<b>Other sign-off****</b>	

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

**Throughout this workbook, input cells are shaded light blue.**

Summary of expenses	Cost in NZ\$	GST inc / exc	Gifts and benefits	Count
<b>Travel expenses</b>	<b>\$2,743.26</b>	Figures include GST (where applicable)	<b>Number offered</b>	<b>2</b>
<b>Hospitality</b>	<b>\$305.93</b>	Figures include GST (where applicable)	<b>Number accepted</b>	<b>2</b>
<b>Other expenses</b>	<b>\$1,857.16</b>	Figures include GST (where applicable)	<b>Number declined</b>	<b>0</b>
<b>International Travel</b>	<b>\$0.00</b>	Figures include GST (where applicable)		
<b>Domestic Travel</b>	<b>\$2,498.16</b>	Figures include GST (where applicable)		
<b>Local Travel</b>	<b>\$245.10</b>	Figures include GST (where applicable)		

**Notes**

\* Headings on following tabs will pre populate with what you enter on this tab

\*\* Create a new workbook for a new Chief Executive

\*\*\* Update if a shorter or different period is covered

\*\*\*\* This disclosure must be approved by the Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk Committee member

## Chief Executive Expense Disclosure

<b>Organisation Name</b>	Independent Police Conduct Authority
<b>Chief Executive</b>	Judge Colin Doherty
<b>Disclosure period start</b>	1 July 2018
<b>Disclosure period end</b>	30 June 2019
<b>GST on costs</b>	Figures include GST (where applicable)
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### International, domestic and local travel expenses

*All expenses incurred by chief executive during international, domestic and local travel. Group expenses relating to each trip.*

#### International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
<b>No international travel to disclose for this period</b>				

Subtotal - international travel	\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information
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#### Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
1 August 2018	\$770.00	Policing in Small Communities, Chatham Islands	Flights	
3 September 2018	\$41.71	Policing in Small Communities, Chatham Islands	Taxi	Office to Wellington Airport
3 September 2018	\$23.00	Policing in Small Communities, Chatham Islands	Booking fee for flights	Wgtn to Chathams
3 - 7/09/2018	\$321.00	Policing in Small Communities, Chatham Islands	Return flights	Wellington - Chathams
3 - 7/09/2018	\$1,000.00	Policing in Small Communities, Chatham Islands	Hotel accommodation	Chatham Islands
11 September 2018	\$3.45	Policing in Small Communities, Chatham Islands	Service Fee	Chatham Islands Travel
7 September 2018	\$17.25	Policing in Small Communities, Chatham Islands	Booking Fee for Flights (adjustment flight changes)	Chatham Islands Travel
7 September 2018	\$321.75	Policing in Small Communities, Chatham Islands	Booking Fee for Flights (adjustment flight changes)	Chatham Islands Travel

Subtotal - domestic travel	\$2,498.16	Check - there are no hidden rows with data	Check - each entry provides sufficient information
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#### Local Travel (within City, excluding travel to airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
10 December 2018	\$14.10	Indonesian Police Lecture	Taxi	Wellington

6 March 2019	\$231.00	Vans to and from Police Dog Training in Trentham	Taxi	Wellington
<b>Subtotal - local travel</b>		<b>\$245.10</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>
<b>Total travel expenses</b>		<b>\$2,743.26</b>		

**Notes**

\* Any non-standard date format or date outside 1 July 2018 - 30 June 2019 will raise an alert. Check entry and select 'Yes' to accept/continue.

\*\* Note that GST may not apply to overseas purchases.

\*\*\* Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

## Chief Executive Expense Disclosure

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<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### Hospitality Offered to Third Parties\*

*All hospitality expenses provided by the chief executive in the context of his/her job to anyone external to the Public Service or statutory Crown entities.*

Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
5 September 2018	\$200.00	Tikanga Maori/building relationships	Koha to marae	Policing in Small Communities - Chatham Islands
26 October 2018	\$105.93	As consideration/thanks for external Human Resources assistance	2 bottles of Champagne	Wellington

<b>Total hospitality expenses</b>	<b>\$305.93</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>
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<b>Notes</b>			
* Third parties include people and organisations external to the public service or statutory Crown entities.			
** Any non-standard date format or date outside 1 July 2018 - 30 June 2019 will raise an alert. Check entry and select 'Yes' to accept/continue.			
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.			
Total cost will appear automatically once you put information in rows above.			
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).			

## Chief Executive Expense Disclosure

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### All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.  
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with SSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
1 August 2018	\$40.85	Spark	Business Mobile Sharer Plan	Wellington
1 August 2018	\$320.07	Spark	Subscribed Services and Usage Costs	Wellington
1 September 2018	\$75.85	Spark	Business Mobile Sharer Plan	Wellington
1 September 2018	\$113.92	Spark	Subscribed Services and Usage Costs	Wellington
3 September 2018	\$41.71	Corporate Cabs	Taxi to airport	Wellington
1 October 2018	\$40.85	Spark	Business Mobile Sharer Plan	Wellington
1 November 2018	\$40.85	Spark	Business Mobile Sharer Plan	Wellington
1 November 2018	\$6.09	Spark	Subscribed Services and Usage Costs	Wellington
1 December 2018	\$40.85	Spark	Business Mobile Sharer Plan	Wellington
1 December 2018	\$1.11	Spark	Subscribed Services and Usage Costs	Wellington
1 January 2019	\$40.85	Spark	Business Mobile Sharer Plan	Wellington
1 January 2019	\$28.54	Spark	Subscribed Services and Usage Costs	Wellington
1 February 2019	\$40.85	Spark	Business Mobile Sharer Plan	Wellington
1 February 2019	\$69.22	Spark	Subscribed Services and Usage Costs	Wellington
1 March 2019	\$40.85	Spark	Business Mobile Sharer Plan	Wellington
1 March 2019	\$0.34	Spark	Subscribed Services and Usage Costs	Wellington
6 March 2019	\$210.00	TaxiCharge	Shuttles to and from Police dog training session in Upper Hutt	Wellington
14 March 2019	\$133.52	Corporate Cabs	Taxi to and from airport - Coroners Continuing Education Programme Conference in Christchurch	Wellington
1 April 2019	\$40.85	Spark	Business Mobile Sharer Plan	Wellington
1 April 2019	\$0.51	Spark	Subscribed Services and Usage Costs	Wellington
30 April 2019	\$14.30	TaxiCharge	Taxi from home to venue of meeting and dinner with Ombudsman	
1 May 2019	\$40.85	Spark	Business Mobile Sharer Plan	Wellington
1 May 2019	\$183.71	Spark	Subscribed Services and Usage Costs	Wellington
1 June 2019	\$40.85	Spark	Business Mobile Sharer Plan	Wellington
1 June 2019	\$0.17	Spark	Subscribed Services and Usage Costs	Wellington
1 July 2019	\$249.60	Spark	Subscribed Services and Usage Costs June 2019	Wellington
<b>Total other expenses</b>	<b>\$1,857.16</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>	
<b>Notes</b>				
* Any non-standard date format or date outside 1 July 2018 - 30 June 2019 will raise an alert. Check entry and select 'Yes' to accept/continue.				
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.				
Total cost will appear automatically once you put information in rows above.				

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).		
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## Chief Executive Gifts and Benefits Disclosure

<b>Organisation Name</b>	Independent Police Conduct Authority
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<b>Disclosure period start</b>	1 July 2018
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### Gifts and Benefits over \$50 annual value

*Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the chief executive by people external to the organisation.  
Include all gifts, invitations or other hospitality **whether accepted or declined**.*

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
30 April 2019	Dinner as guest of Ombudsman to welcome Cooks Islands Ombudsman	Accepted	Chief Ombudsman	Under \$100	
4 to 7 June 2019	Attendance as guest speaker to Hong Kong IPCC Symposium	Accepted	Independent Police Conduct Commission in Hong Kong	Over \$1,000	Airfares and accommodation

<b>Total count of gift/benefit entries:</b>	<b>Offered</b>	2	<b>Accepted</b>	2	<b>Declined</b>	0
			<b>Check - there are no hidden rows with data</b>		<b>Check - each entry provides sufficient information</b>	

**Notes**

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Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.

Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).

Include gifts and benefits that are declined.

Number of gifts/benefits will update automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).